



# DAVENPORT UNIVERSITY

## Transfer Credit Policy

### General

To be equivalent, a transfer course must be within 1 credit hour of the published credit hours of the potential Davenport University (DU) equivalent course.

Developmental or remedial course work is not transferable.

Students must meet Davenport's minimum residency requirements according to the type of program. Please see the [Catalog](#) for further information.

### Collegiate Credit

- Those applying as transfer students who wish to have credits from another college evaluated and applied to their Davenport degree must have an official transcript sent to the Registrar's Office.
- Accepts college level credit from institutions of higher education accredited by an accrediting body recognized by the U.S. Department of Education.
- Accepts all previously earned college level credit that was successfully completed with a C or better grade.
- Accepts in transfer any college level course for which a passing grade was achieved if the student has a completed associate or bachelor degree from that institution.
- Honors all American Council on Education (ACE) approved credit from all branches of the armed services.
- Includes in its undergraduate catalog each year a list of professional certifications pre-approved for credit by each College and will review any other certifications presented for potential awarding of credit.
- Will review all professional licenses and training programs for potential awarding of credit (see more under the Non-collegiate Credit section).
- Honors articulated high school and career technical education credit from our partnership community colleges if that credit is part of a completed associate degree.
- Transfer applicants with a bachelor's degree from another institution may earn a second bachelor's degree from Davenport University, provided the curriculum at Davenport University is substantially different from the curriculum involved in the first degree.

- Allows students to appeal the transfer credit equivalency if additional information is available regarding actual course content and learning outcomes.

## Community College and Articulation Plans

- Accepts the entire Associate's Degree, even if a course in that program has less than a 2.0 GPA.
- Applies up to 90 transfer credits to the Bachelor's degree. Additional credits will apply to Open Electives.
- Accepts MTA coursework. Any MTA courses that don't apply to courses in the Bachelor's program will be applied as Open Electives.
- Students following an articulation plan are generally expected to complete their associate degree at the community college before starting DU courses. However, if limited course availability or scheduling conflicts occur that would delay graduation from the community college, students may enroll at DU early.

## Nursing Requirements

Science coursework required in the BSN-PL program completed within 5 years prior to acceptance with a C or better, at another institution, will transfer in to the program.

## Legal Studies Requirements

To be transferrable, Paralegal or Legal Studies coursework must be from an American Bar Association accredited Paralegal or Legal Studies program and be listed in the Directory of ABA Approved Paralegal Education Programs. Paralegal or Legal Studies coursework from a non-accredited program will be transferred in as general business elective credit. General education and non-Paralegal and non-Legal Studies coursework is transferable regardless of the accreditation status of the program.

## Health Information Technology and Health Information Management Requirements

To be transferrable, Health Information Technology and Health Information Management coursework must be from a CAHIIM accredited program and be listed in the CAHIIM accredited program directory. Health Information Technology and Health Information Management coursework from a non-accredited program will be transferred in as general health science elective credit. General education and non-Health Information Technology and non-Health Information Management coursework is transferable regardless of the accreditation status of the program.

## High School and Career and Technical Education Articulated Credit

Articulated credit must meet the following requirements:

1. The student must earn a 3.0 or higher in each course in order for credit to be articulated.
2. The student must begin attending Davenport University within 27 months from the date of their Allegan High School graduation.

3. The instructor must sign the articulation submission form which verifies the student has met the necessary course work to be granted the articulated credit requested.

## **Non-collegiate Credit Options**

The University will grant credit for the following nontraditional credit options under prescribed conditions. Students should consult an Advisor or the Registrar's Office for additional guidelines and procedures. Official score reports/testing results must be sent to the Registrar's Office directly from the testing service, unless noted below.

### **Advanced Placement Exams (AP)**

The University will, under prescribed conditions, grant credit for the Advanced Placement Exams (AP) subject examinations and/or coursework that are administered by the College Board.

### **College Entrance Examination Board (CEEB)**

Advanced credit will be granted when the student earns qualifying scores on the Advanced Placement tests of the College Entrance Examination Board.

### **College-Level Examination Program (CLEP)**

The University will, under prescribed conditions, grant credit for the College-Level Examination Program (CLEP) subject examinations that are administered by the College Board.

### **Corporate/Non-collegiate Training**

Based on the recommendation of the National Program on Non-collegiate Sponsored Instruction and/or the American Council on Education (ACE), credit may be granted for educational programs sponsored by non-collegiate organizations (labor, government, business, associations, private training organizations).

### **DSST (formerly DANTES) Examination Program**

The University will, under prescribed conditions, grant credit for the DSST Examination Program that is administered by the Educational Testing Service.

### **International Baccalaureate (IB)**

The University will, under prescribed conditions, grant credit for the International Baccalaureate (IB) program coursework when qualifying scores are achieved.

### **Military Service Training**

The University recognizes learning gained from specialized training and experiences in the military service. A timely evaluation will be done using the American Council on Education's (ACE) Guide to the Evaluation of Educational Experiences in the Armed Services. Credits will be applied to the student's degree program as substantiated by appropriate military records submitted to the Registrar's Office.

### **Servicemembers Opportunity Colleges (SOC)**

The University is an institutional member of SOC and meets all SOC criteria in awarding degrees to servicemembers and veterans. Students should contact the Registrar's Office for further information.

## Proficiency Examination Program (ACT-PEP)

The University will, under prescribed conditions, grant credit for the Proficiency Examination Program (PEP) examinations that are administered by the American College Testing Program (ACT).

## Professional Certifications/Licenses

Credit may be granted upon receipt of certain professional certifications/licenses. A copy of a license/certification may be accepted for certain programs. Those who feel this may apply should consult an Advisor or the Registrar's Office for additional information.

## Competency Examination

Students may take each of the University's standardized competency examinations only once to attempt earning credit for specified courses. Students may not take this option if they have previously received a failing grade in the course. Students who pass the assessment will be granted credit in the course. Competency examination assessments and prior learning assessment count toward residency. A [list of available exams](#) is maintained in our Catalog.

## Prior Learning Assessment (PLA) Credit

Academic credit for a course may be awarded to those students who produce a completed petition detailing college-level learning gained through experience. Consideration will be given to learning gained through career and personal experience in job-related activities and community participation, or from training at specialized schools or testing programs. The petitions are assessed by faculty evaluators, and credit is assigned based on merit. Students must use the University's format. These hours may be applied toward the residency requirement.

Davenport will accept transfer PLA credits from other institutions provided they meet the following criteria:

- The sending institutions' faculty reviewed the validity of experience for credits
- The course follows standard course equivalency guidelines